

9-9 Policy on Travel, etc. in the Event of a Crisis Abroad

June 6, 2017
Rector's Ruling

In the event of an overseas incident, accident, terrorism, natural disaster, infectious disease, or other crisis, students are required to follow the overseas safety information (risk information and infectious disease risk information) issued by the Ministry of Foreign Affairs of Japan.

■Response according to the danger level

Level 1: “Exercise extreme caution.

Special precautions are required to avoid danger when traveling to and staying in the country or region in question.

(Students and Faculty/Staff)

Students and faculty/staff must be fully aware of the overseas safety information issued by the Ministry of Foreign Affairs, travel and stay in Japan with the utmost care and attention, and contact the University on a regular basis.

Level 2 “Do not travel unnecessarily and urgently”

The applicant should consider the pros and cons of traveling to the country or region in question, and should not travel there unnecessarily or urgently.

The recommendation is that travel to the country and the region should be considered, including the pros and cons, and that travel should not be made unnecessarily and hastily. If you are planning to travel, you should take special precautions and take adequate safety measures.

(Students)

Travel will be postponed (until Level 2 is resolved) or cancelled.

(Faculty and staff)

Unnecessary and non-urgent travel will be cancelled, and travel plans will be reviewed. If travel is unavoidable due to research, duties, etc., contact should be made with local institutions and diplomatic missions abroad to ensure safety before traveling. The University should be notified regularly.

Level 3 “Do not travel (travel advisory)

Advises against travel to the country or region in question for any purpose.

Japanese nationals staying in the country or region are advised to take all possible evacuation measures or to leave the country. Japanese nationals in the area may be advised to prepare for possible evacuation.

(students) and (faculty/staff)

As a general rule, travel will be cancelled, or if you are already abroad, your stay will be suspended. However, in cases where travel as a specialist is necessary due to a request from a government agency or an international organization, and safety is ensured, travel may be approved after consultation with the President of the Ochanomizu University.

Level 4 “Please evacuate. Please do not travel (evacuation advisory).

Advises all Japanese nationals residing in the country or region to evacuate to a safe country or region from where they are residing. All travel for any purpose should be stopped.

(Students and Faculty/Staff)

You must cancel the trip regardless of the purpose or reason, and if already abroad, must return home immediately.

*Even in the case of Level 3 or 4, if the student is returning to her home country, etc., she is allowed to travel after submitting a notification.

*For private travel, the travel decision should be made in accordance with this policy.